



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		TARAKESWAR DEGREE COLLEGE
Name of the head of the Institution		Dr. Amal Kanta Hati
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03212276269
Mobile no.		9433357752
Registered Email		info@tarakeswardegreecollege.org
Alternate Email		principal.amal@gmail.com
Address		Tarakeswar Degree College
City/Town		Tarakeswar, Hooghly
State/UT		West Bengal
Pincode		712410
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Arundhati Moulik (Ray)
Phone no/Alternate Phone no.	03212276269
Mobile no.	9830860990
Registered Email	iqac@tarakeswardegreecollege.org
Alternate Email	arundhati_moulik@yahoo.co.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.tarakeswardegreecollege.org/res/aqar/AQAR%20of%20the%20IQAC%20Session%202018-2019.pdf
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4. Whether Academic Calendar prepared during the year

if yes, whether it is uploaded in the institutional website: Weblink :	Yes https://www.tarakeswardegreecollege.org/res/Academic%20Calendar%20for%20the%20session%202019-20.pdf
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5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	72.70	2007	31-Mar-2007	30-Mar-2012
2	B	2.43	2015	03-Mar-2015	02-Mar-2020

6. Date of Establishment of IQAC

15-Oct-2007

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Women Cell & IQAC Seminar	12-Mar-2020 1	45
IQAC Seminar	11-Mar-2020 1	70
IQAC Seminar	06-Jan-2020 1	30
IQAC Seminar on NAAC- Revised Accreditation Framework	21-Dec-2019 1	65
Induction Meeting with Newly Admitted Students	02-Jul-2019 1	1762
Meeting with Teaching and Non Teaching Staff	24-Aug-2019 1	54
Meeting of IQAC with departmental Heads	09-Aug-2019 1	11
Meeting of IQAC	06-Mar-2020 1	10
Meeting of IQAC	21-Dec-2019 1	13
Meeting of IQAC	23-Jul-2019 1	12
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	Building Construction, Equipment, Repair	RUSA	2019 730	416667
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC has started to organise monthly seminar Programme on different topics. IQAC has also organised Career counselling workshops, seminars on gender sensitization Environment related issues.

Feedback from Students & parents were collected with the questionnaire prepared by IQAC and analysed the response.

Conducted quality meetings with the departments, teaching and non teaching staff teaching & non teaching staff.

Installation of Solar Power System and Bio Metric.

Upgraded Lab Infrastructure, increased the number of class room & make arrangement for online class and class material upload in website.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To Strengthen Placement activity.	Career counselling cell under the supervision of IQAC organised counselling placement programmes. Students were made aware of job prospects, job interviews.
Infrastructural development initiative should be taken.	Portion of 3rd floor completed by using RUSA Grant and class rooms made ready for conducting classes. Upgraded the Lab infrastructure. New land purchased for further Infrastructural development. Project of building new cycle shed is going on.
To make the environment of the campus more eco friendly.	Solar system has been installed on the roof top. It is yet to start functioning. Process going on to install sanitary Napkin Vending Machine.
IQAC will organise Monthly Seminar on different topics and Seminar/ workshop on gender sensitization, environmental issues will also be organised.	IQAC started its monthly seminar project from January. IQAC has also organised workshop on Gender sensitization programme, swatch Bharat Programme etc.

To fill up vacant teaching and non teaching Post.	4 teaching Posts have been filled up.
To Start some new Add On Course.	Brainware started their computer training course centre in the campus but due to Covid19 training course has not started yet.
Installation of Bio Metric for Staff attendance.	Bio Metric Installed.
Social responsibility.	Winter cloth distributed among the needy in nearby area & Distribution of mask, soap, sanitizer in the locality.
Rain Water Harvesting Project.	Planned but not yet Started.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Governing Body</td> <td style="text-align: center;">09-Mar-2021</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Body	09-Mar-2021
Name of Statutory Body	Meeting Date				
Governing Body	09-Mar-2021				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	29-Jul-2020				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<ul style="list-style-type: none"> • College uses a College Management Software (CAMS) in the office which maintains all information/database regarding student's admission, enrolment, information of teaching and nonteaching staff and college accounts is systematically maintained. • Admission in UG courses is done online. After admission registration, form fill up for examination, fee collection process are also done through online mechanism. Students have personal user ID password to login to the system. • E tendering through Government Portal • Salary is paid through HRMS • College Library management software KOHA is 				

used for library service and various information. • Information relating to all institutional aspects is available in the college website. • Digital Notice board to display notice. • Email and SMS service subscribed for delivering urgent information to the students, employee and other stakeholders of the college. • Online submission of internal marks by the departments to the college examination cell. • All teaching and non teaching staffs are connected through a Whatsapp group.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

At the time of admission students are given prospectus which contains all information about faculty, CBCS system and facilities available for the students. An Induction meeting is also held with the newly admitted students to make them aware of the curriculum, delivery mechanism, examination system. As an affiliated college of Burdwan University, the college prepares a tentative academic calendar in accordance with the academic calendar prescribed by the university. Academic calendar is uploaded to the college website. IQAC ensures the conduct of activities stipulated in the academic calendar. College follows the specific curriculum set by the university. At the beginning of the academic session every department conducts departmental meeting. Class and syllabus are distributed among the teachers. Each department prepare an Academic Plan for the year and semester. Head of the departments review departmental activities - like syllabus completion, tutorial & remedial classes, PPT class etc in the execution meeting & recorded. Routine committee prepares the structure of the master routine & circulates it to the departments. Honours departments of arts, science and commerce make arrangement for honours classes in this routine. Teachers prepare their lectures according to their allotted syllabus and allotted class in the routine. Principal regularly Supervises about the classes - whether classes are being held according to the schedule or not. Teachers uses various techniques of teaching except regular chalk duster method-Inter active method of teaching, Teaching using LCD Projector, Laptop, PPT, use of GIS software, Model, Charts, Maps etc. Departmental Seminar by respected resource Persons are conducted for better understanding of the subject and students seminars also organised by honors departments to make the students more interested about the subject. Distribution of class notes and web addresses of specific topic are distributed among the students. Field visit, survey and educational tour, Industrial visit carried out by some departments - Geography, Bengali, History, BBA. Projects are given on some topic related to the syllabus. Class tests, aptitude tests are also conducted by some departments to improve the quality of the students. Most of the departments publish their wall magazine, arrange for quiz, debate competition among the departmental students. After the outbreak of Covid19, departments started online classes and uploaded study material in college website. Labs of science departments, Geography lab and computer labs are well equipped and well organized. Tutorial classes and remedial classes are taken regularly. Our

central library share open access to the honors students. Most of the honors departments have their own departmental library.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Communicative English	NILL	01/08/2019	180	Employability	Communication Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NILL	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	BA General	02/07/2019
BA	BA Honors	02/07/2019
BSc	BSc General	02/07/2019
BSc	BSc Honors	02/07/2019
BCom	BCom General	02/07/2019
BCom	BCom Honors	02/07/2019
BBA	BBA Honors	02/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	26	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communicative English	01/08/2019	26
View File		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Dept. Geography - Field Visit to Araku Valley	17
BA	Dept History - Visit at Antpur	51
BBA	BBA - Internship	6
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feed back is obtained from Students and parents. IQAC prepared a questionnaire which covers various aspects of the college, like - administration, academics, campus, infrastructural facilities and extension work. Feed back is taken from the students of part III at the time of form fill up for final examination. The feedbacks are taken in 5 point scale having values ranking 5-1. On the basis of grades received, the percentages of various aspects are calculated. Strengths and weaknesses highlighted in the feedback are discussed in IQAC meeting and results of feedback communicated to respective departments/ committees for required measures. IQAC also analyses Parents feedback form. Advice and proposal received from the parents to improve the quality of the institution are referred to GB and respective committees.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BBA	Honors	33	165	22
BCom	Accountancy Honors	81	134	64
BCom	General	153	170	29
BSc	Computer Science Honors	32	69	9
BSc	Chemistry Honors	10	146	4
BSc	General	130	260	23
BA	History Honors	81	600	71
BA	English Honors	81	676	63
BA	Bengali Honors	81	1714	62
BA	General	1310	3207	1231

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	3861	Nil	83	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
83	83	8	15	1	6
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

College has student mentoring system. Mentoring Classes have been initiated. The full-time teachers of the college have been engaged as mentors of each class, especially in honors departments. Each student is attached to a particular faculty as his/her mentor who regularly meet with the mentee students, look after his/her academic and psychological well-being and also monitor class attendance and performance. Mentee Students can discuss about their queries regarding examinations, career opportunities etc. Personal Mobile number distributed among the mentee groups for any help. For general classes, where number of students is huge, mentoring system is not working properly. Mentors also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3861	83	1 : 47

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	24	2	Nil	17

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Aparna Panday	Nil	Ph.D
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-
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			end examination	end/ year- end examination
BCom	ACYH	3rd Year	23/04/2019	08/07/2019
BSc	COSH	3rd Year	23/04/2019	08/07/2019
BA	GEOH	3rd Year	09/04/2019	10/07/2019
BA	MUCH	3rd Year	09/04/2019	10/07/2019
BA	PHIH	3rd Year	09/04/2019	10/07/2019
BA	SOCH	3rd Year	09/04/2019	10/07/2019
BA	SNSH	3rd Year	09/04/2019	10/07/2019
BA	HISH	3rd Year	09/04/2019	10/07/2019
BA	ENGH	3rd Year	09/04/2019	10/07/2019
BA	BNGH	3rd Year	09/04/2019	10/07/2019
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

For yearly academic system departments takes class tests, Final test examinations. Some honors departments take aptitude tests at the beginning of the session to assess the students. After the introduction of CBCS method departments have introduced internal evaluations through viva, Projects, student's seminar. Quiz debate, extempore etc. also organized by some honors departments to assess their student's progress. For general students method of assessment is mainly Project and objective type Questionnaire.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes. Academic calendar is prepared by the college under the active supervision of IQAC at the beginning of the academic session in accordance with the academic calendar published by the university. Academic calendar is uploaded in the college website for the access of all stakeholders. Academic calendar incorporates tentative dates of important events - college test examinations, internal examinations, Sports cultural activities, departmental meetings, NSS activities etc. Academic calendar distributed among the students, all teaching non-teaching staffs of the college. A list of holidays is also prepared attached to the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.tarakeswardegreecollege.org/pages/information/igar_naac_contents/learningoutcome.php

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BNGH	BA	Bengali Honors	55	46	83.64
ENGH	BA	English Honors	51	41	80.39

HISH	BA	History Honors	57	41	71.93
PHIH	BA	Philosophy Honors	28	15	53.57
SOCH	BA	Sociology Honors	36	15	41.67
GEOH	BA	Geography Honors	18	15	83.33
ACYH	BCom	Accountancy Honors	32	15	46.88
COSH	BSc	Computer Science Honors	10	7	70.00
CEMH	BSc	Chemistry Honors	4	3	75.00
BBAH	BBA	BBA Honors	15	12	80.00
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.tarakeswardegreecollege.org/pages/information/igac_naac.php

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Total	0	NILL	0	0
Any Other (Specify)	0	NILL	0	0
International Projects	0	NILL	0	0
Students Research Projects (Other than compulsory by the University)	0	NILL	0	0
Projects sponsored by the University	0	NILL	0	0
Industry sponsored Projects	0	NILL	0	0
Interdisciplinary Projects	0	NILL	0	0
Minor	0	NILL	0	0

Projects				
Major Projects	0	NILL	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Employee and Student Motivation	BBA	11/11/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NILL	NILL	NILL	Nil	NILL
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NILL	NILL	NILL	NILL	NILL	Nil
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NILL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Chemistry	1	0.28
National	Physical Education	1	0
National	English	1	0
National	Music	1	0
International	Geography	2	2.91
National	Economics	7	0
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	1

Physical Education	1
Geography	1
Music	1
English	1
History	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NILL	NILL	NILL	2019	0	NILL	Nil
NILL	NILL	NILL	2020	0	NILL	Nil
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NILL	NILL	NILL	2019	Nil	Nil	NILL
NILL	NILL	NILL	2020	Nil	Nil	NILL
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	18	23	55	95
Presented papers	11	4	Nil	Nil
Resource persons	Nil	Nil	Nil	4
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Programme on AIDS Day	NSS, Red Ribbon Club	3	60
Distribution of Winter Cloths to the Poor	NSS, IQAC	20	30
Plantation Programme	NCC, Tarakeswar Thana	1	45

Awareness Rally on Dengue Cleaning and Spraying of bleaching in tarakeswar town (Swachh Bharat Mission)	NSS, NCC	5	55
Campus cleaning under Swachh Bharat Mission	NSS	3	25
Youth Day Celebration	NSS	3	40
Mask, Soap, Hand wash distribution in locality	NSS	3	50
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Kanyasree	Best Performance	Government of West Bengal	857
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Mission	S. B Devi charity and women cell, NSS	Health and Hygiene	5	203
Swachh Bharat Mission	NSS	Campus cleaning	3	25
Gender sensitizing Programme	Women Cell	Indian Women: Present Scenario	10	45
Gender sensitizing Programme	NSS	Seminar on Sanitary Pad vending Machine	3	40
AIDS DAY	NSS, Red Ribbon club	Seminar on AIDS	3	60
Swachh Bharat Mission	NSS, NCC	Awareness rally on Dengu town cleaning	5	55
Swacchata Avijan	NSS	Cleaning in word no 9 and 10	3	50
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NILL	0	NILL	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship of BBA Students	Summer Internship	Bank of India	01/07/2019	31/08/2019	1
Internship of BBA Students	Summer Internship	LIC of India	01/07/2019	31/08/2019	2
Internship of BBA Students	Summer Internship	Central Bank of India	01/07/2019	31/08/2019	2
Internship of BBA Students	Summer Internship	UCO Bank	01/07/2019	31/08/2019	1
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NILL	Nil	NILL	Nil
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7400000	9318174

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Newly Added
Class rooms	Newly Added
Campus Area	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
KOHA	Fully	3.14.06	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23186	3202419	525	117092	23711	3319511
Reference Books	Nill	Nill	Nill	Nill	Nill	Nill
e-Books	Nill	Nill	Nill	Nill	Nill	Nill
Journals	23	20385	5	1425	28	21810
e-Journals	Nill	Nill	Nill	Nill	Nill	Nill
Digital Database	Nill	Nill	Nill	Nill	Nill	Nill
CD & Video	Nill	Nill	Nill	Nill	Nill	Nill
Library Automation	1	Nill	Nill	Nill	1	Nill
Weeding (hard & soft)	Nill	Nill	Nill	Nill	Nill	Nill
Others (specify)	Nill	Nill	Nill	Nill	Nill	Nill
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NILL	NILL	NILL	Nill
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	96	45	1	4	0	18	21	100	9
Added	1	0	0	0	0	0	0	0	0
Total	97	45	1	4	0	18	21	100	9

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NILL	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
780000	811365	7800000	8990992

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Tarakeswar Degree College is a prominent college in rural area of Hooghly district of West Bengal. It has more than 4000 students reading in Arts, Science, Commerce stream and BBA. Its Infrastructure spread over 3.69 acres of land comprises four buildings. 31 departments are running among which 23 are arts and 6 science, commerce BBA departments. College has ample sports facilities with a football ground, gymnasium and an indoor sports complex. Separate canteen facilities for students are there. Campus is green also maintained is a medicinal plant garden. Among the Science departments Chemistry, Physics, Zoology, Botany departments have 5 labs, department of computer Science, commerce and geography have computer labs. Honors departments have separate departmental room with desktop, internet connection projector and almost all departments have their departmental Laptops. College fully utilizes its available rooms for teaching learning purpose. College follows some particular procedures and policies for maintaining Physical, academic and support facilities. Laboratory • All the laboratories of Science and Geography departments maintain their stock register for chemical, sample and equipment. • Computer labs of Computer Science, Commerce and Geography Departments are under Supervision of HODs. Problems needed to resolve regarding hardware are taken care of by establishing AMCs. • Maintenance of lab apparatus is taken care of by the company. • Separate procedure for chemical waste and e-waste. IT infrastructures IT infrastructures like computers in office and departmental rooms, projectors, copier machines, CCTV are under AMC. Software in college Cash and accounts section and library is maintained through companies appointed

for this. College network system is managed by Net Com and college website is maintained by SUV Pals Infotech. Girish Broadband Service maintains broadband connection. LIBRARY • Central Library maintains the record of total number of books, journals. Stock verification is done at regular interval. • Library keeps a log-book of daily library users. • Open access for honors students. • Library uses KOHA software. Lending of books by students is maintained through software. Library clearance is compulsory for the students before final examination. • Pest control measures are taken. • Regular cleaning and periodical deep cleaning is done. • Departments submit list of new books required to the library, after approval from the authority it is sent for purchase. Renovation of buildings, whenever needed is done using funds received from State Government, RUSA for this purpose. Chair, table, benches are marked, records are kept and if required repaired engaging carpenter. OTHER FACILITIES

- College maintain water Purifier machines through its vendor.
- Regular maintenance of generator is done by Technocon Services.
- Cleanliness of the toilets is supervised by the Sachh Bharat committee.
- Greenery is maintained by a gardener. NSS and biodiversity club maintain Medicinal Plant garden.
- College canteen is run by a self-help group.

POLICY Requisitions received from concerned departments/ staffs for any problem related to repair or maintenance are discussed in the concerned committee like purchase committee, finance committee. After the decision work is done accordingly.

<https://www.tarakeswardegreecollege.org/res/Procedndpolicies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	College Aid fund	23	19100
Financial Support from Other Sources			
a) National	State Govt. and Central Govt. Schemes	3347	32329000
b) International	NILL	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	01/08/2019	3861	Done by the faculty as mentor
Communicative English	01/08/2019	26	Language lab of the college
Yoga - A way of healthy living	21/06/2020	25	Yoga Trainer appointed by the college
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Career Workshop by ICSI	Nil	52	Nil	Nil
2019	Career & Internship Workshop by CRY	Nil	75	Nil	Nil
2019	Workshop on Skill development (NSDC)	Nil	121	Nil	Nil
2019	Workshop by Careerograph	Nil	133	Nil	Nil
2019	Workshop by Career Launcher (a unit of Pathfinder)	Nil	142	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	10

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NILL	Nil	Nil	NILL	Nil	Nil
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	68	BA Honors, BSc Honors, B.Com Honors, BBA	History, English, Bengali, Sociology, Geography,	BU, RBU, JU, CU, CA Institute	MA, MSc, M.Com, MBA, CA.

Philosophy,
Music,
Sanskrit,
Chemistry,
BBA,
Commerce

[View File](#)

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil
Any Other	8

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Social (Annual Cultural Programme)	Institutional	300
Saraswati Puja	Institutional	100
Annual Sports	Institutional	150
Independence Day	Institutional	55
Republic Day	Institutional	55
Freshers Welcome	Institutional	1726
National Youth Day	Institutional	50
Observation of Mother Language Day	Institutional	150
Yoga Day (online)	Institutional	25

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	NILL	Nil	Nil	Nil	NILL	NILL
2020	NILL	Nil	Nil	Nil	NILL	NILL

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students union elect one member as Secretary from the elected representatives. Student Secretary is a member of GB and IQAC and takes part in decision making process. Student's union members are there in admission committee, cultural committee. Students' Union of the college pursues several activities such as College Sports and Games, Freshers' Welcome - function for new admitted students, Saraswati Puja, Annual cultural Programme etc. and also helps to conduct programmes initiated by NSS and college administration. As per directives of Higher Education Department, Government of West Bengal elections of student's council in colleges are postponed due to some reason. In this circumstance the college gave charge to a faculty for managing the fund. Under his supervision a student body performed their activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

YES. We have a registered Alumni Association. It is registered under the certificate of Registration of Societies West Bengal Act. We have our alumnus working as academicians, Govt employees. They also work in Banking services, sales and marketing industries. Large percentages of Alumni are self employed or engaged in agriculture. The association holds two executive committee meetings on an average every year.

5.4.2 – No. of enrolled Alumni:

100

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Two Meetings.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization Decentralization of administrative work is practiced in the institution. Different sub committees are formed to decentralize the work of the administration. Important statutory committees like finance committee, purchase committee are formed in GB with the representatives from all stakeholders. Principal in consultation with teachers' council formed other sub committees e.g. Routine committee, admission committee, Pension Service book committee, career counselling cell, Cultural committee, research and publication committee, Grievance Redressal cell, Library committee to coordinate different academic extension activities. Student welfare activity related policies, IQAC, Anti ragging cell, ICC are formed following the guidelines of UGC. IQAC Plays an important role for Academic and Administrative improvement of the college. Heads of the Departments are responsible for departmental activities. They prepare class schedules, distribute syllabus among the teachers and monitor academic and other activities of the department. Examination subcommittee is formed to conduct internal and university

examinations and upload internal marks in the university portal. Participative Management As teaching, non-teaching staffs and Students are members of the GB and statutory committees, they are allowed to express their views in different issues to improve the infrastructure, facilities and the academic standard of the College and thereby participate in the management of the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<ul style="list-style-type: none"> • Admission of the students is done completely on-line on the basis of merit. • Separate support Service tab in the college website for admission. • Reservation is strictly followed as per state govt rule.
Industry Interaction / Collaboration	All departments do not have industry interaction. However, departments of commerce and B.B.A. conducts industrial visit at state level.
Human Resource Management	<ul style="list-style-type: none"> • The human resource of the college is managed in a free and democratic manner. The college's aim is to make optimum use of the available human resources. • Teachers are allotted classes and duties as per the University norms, Government regulation and UGC directives. • Faculty and staffs are encouraged to participate in self-development programmes and in Refresher Orientation, short term courses. • Administration supports faculty, staffs and students with necessary technical aid to optimize their work. • Providing duty leave to the teachers for attending seminars, symposia, workshops and invited lectures and study leave for advanced study/ research. • Teachers and Non-teaching staffs are generally granted casual leave, earned leave, medical leave, child care leave and leave on duty. • Maintenance of Grievance Redressal Cell, Anti-Ragging cell, Sexual Harassment Committee (ICC), Women Cell.
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • College library is fully automated. • Honours departments maintain Departmental library. • Office is automated. • The college has 15 ICT enabled classrooms, one smart class room, 3 computer labs, 1 computer centre for the faculty. • Provision for

free Wi-Fi facility in the campus. • Physical Infrastructure has been improved remarkably. • New land has been purchased for further expansion. • ATM facility in the campus for Students Staffs.

Research and Development

Faculty members of the institution are intensely engaged with research work. Librarian of the institution awarded with PhD in this academic session. Institution extends its hand by rendering infrastructure for research work. Faculty members publish research papers in UGC notified, peer reviewed journals. They have also published books as solo authors, published articles in the edited books.

Examination and Evaluation

• College held yearly test Examination for the Yearly curriculum and for CBCS two internal Examinations are conducted for each semester. • Class tests and tutorial classes are held regularly by the departments in order to assess student's knowledge and skills. • Faculty of the institution perform their duty as Chairman, examiners, reviewers and invigilators in university examinations.

Teaching and Learning

• For academic progression of the students remedial classes, Tutorial classes are conducted. • Technology enabled teaching learning Process is practiced in the college. Besides black board, LCD Projectors, Smart boards, Maps Charts are used regularly for teaching. • Study material uploaded in college website. • Online Class conducted during the Covid19 situation. • Invited talks and seminars on various relevant Topics are organized by the departments. • Educational tours, field work done by Geography department, History department. Students of BBA department are sent for internship in different business organisations. • Students seminars are organized by the departments.

Curriculum Development

Our college is affiliated to university of Burdwan and there is a prescribed curriculum of the university for each programme. College strictly follows the curriculum set by the university. Some of our Faculty actively engaged in curriculum restructuring as a member of Board of Studies. Teachers also participate in

Syllabus, curriculum related workshops, whenever organized to enrich themselves.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<ul style="list-style-type: none"> • SMS service to convey important messages to all stakeholders through software. • Whatsapp group for all teaching, non-teaching staffs of the college. • Whatsapp created for every department for distributing class link, study materials, important notice. • Notices of institutional activities, student related notices tender notices are published on website. • Digital display of notice for all stakeholders. • Online feedback is taken from the students Parents. • Email of all 1st semester student stored in the database for communication.
Finance and Accounts	<ul style="list-style-type: none"> • Office and accounts sections are fully computerized. • Maintenance of the college accounts through CAMS. • Salary from Govt. through HRMS portal. • Finance transactions are partially done online. • Payment to Govt. sector done through PFMS.
Student Admission and Support	<ul style="list-style-type: none"> • Online admission including online payment system of fees. • Maintaining students admission, enrolment database through software.
Examination	<p>Examination:</p> <ul style="list-style-type: none"> • Notices related to registration, form fill up of examinations are posted and updated in College website. • Online Submission of Internal marks to the college examination cell by the departments Internal marks for CBCS are uploaded to the University Portal online.
Planning and Development	E-tendering for development projects.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NILL	NILL	NILL	Nill
2019	NILL	NILL	NILL	Nill
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for

teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Seminar on NAAC-REVISED ACCREDITATION FRAMEWORK	Seminar on NAAC-REVISED ACCREDITATION FRAMEWORK	21/12/2019	21/12/2019	52	8

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	03/02/2020	15/02/2020	13
Refresher Course	1	16/08/2019	29/08/2019	14
Orientation Programme	1	20/01/2020	10/02/2020	22
Orientation Programme	1	25/11/2019	14/12/2019	20
Faculty Induction Programme	1	15/11/2019	12/12/2019	28
7 day workshop on Quantitative Research Methodology	1	08/08/2019	17/08/2019	7
Short term Course	1	11/02/2020	17/02/2020	7
Short term Course	1	19/02/2020	25/02/2020	7
Short term Course	1	12/03/2020	18/03/2020	7
ONE WEEK - FDP	1	08/06/2020	14/06/2020	7

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time

4	Nil	Nil	Nil
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6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Staff Credit Co-Operative Society, CCL Provident fund.	Group insurance, Staff Credit Co-Operative Society, Staff Welfare Fund, CCL and Puja Bonus, Provident fund.	Students' Health Home, Student aid fund, Free Studentship, Government Scholarships, Students Endowment Scheme, Concession for rail bus.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute has separate Finance Purchase committee and annual budget allocation. Institution conducts internal and external financial audits regularly. External audit is done by the auditor approved by the Department of Higher Education, Government of West Bengal. Auditor G Basu Associate was appointed to audit the books of accounts and other relevant documents of the college. Internal auditor is appointed by the college to oversee and check all the monetary transactions and books of accounts as directed by the Governing Body and Finance Purchase Sub Committee.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Bikash Mandal	23000	Development
View File		

6.4.3 – Total corpus fund generated

5217110.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	IQAC
Administrative	No	Nil	Yes	GB

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is no formal Parent-Teacher Association in the college. However most of the departments arrange meetings with the parents from time to time to acknowledge them of the students' academic progress and discuss various students-related issues. The IQAC, however, feels the need to form a regular Parent-Teacher Association which will work for the development of the college.

6.5.3 – Development programmes for support staff (at least three)

Orientation on CBCS. Workshop on new Accreditation system of NAAC. Computer Training.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Construction of new building by RUSA grant State Govt. Grant.
- Purchase of

Land for future expansion. • New teachers are recruited in some vacant posts. •
Development of Lab Infrastructure. • Introduced Add on Courses.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Programme on Birth Bi centenary of Iswar Chandra Vidyasagar	26/09/2019	26/09/2019	26/09/2019	129
2020	Seminar - Women Cell	12/03/2020	12/03/2020	12/03/2020	45
2019	Seminar on health and gender Sensitizing issue	23/12/2019	23/12/2019	23/12/2019	203
2019	Workshop on Biodiversity Conservation	09/07/2019	09/07/2019	09/07/2019	60
2020	IQAC Seminar on Swayam	06/01/2020	06/01/2020	06/01/2020	30
2020	IQAC Seminar on Chemical Food Preservatives	11/03/2020	11/03/2020	11/03/2020	70
2020	Seminar on Mother Language its Importance	13/03/2020	13/03/2020	13/03/2020	150
2019	Seminar on NAAC - Revised Accreditation Framework	25/06/2019	25/06/2019	25/06/2019	65
2020	IQAC Webinar on Crisis of Economy, Education Health	30/06/2020	30/06/2020	30/06/2020	32

	During the Covid-19				
2020	Online Yoga Day Celebration	21/06/2020	21/06/2020	21/06/2020	25
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Indian Women: Present Scenario	12/03/2020	12/03/2020	37	8
Programme on Gender Sensitization	23/12/2019	23/12/2019	131	72
Awareness Seminar on use of sanitary napkin vending machine in institution	15/02/2020	15/02/2020	40	Nil
Kanyashree Dibas	14/08/2019	14/08/2019	30	8

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. Poster campaigning against use of Plastic, wastage of water Electricity. 2. Green drive taken by planting trees, maintaining existing Medicinal Plant garden. 3. Use of LED lamp in the library building. 4. Awareness Programme against use of Tobacco. 5. Seminar arranged by Bio Diversity centre to create Environmental awareness. 6. Installation of Solar power System.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	4
Provision for lift	No	Nil
Ramp/Rails	Yes	4
Braille Software/facilities	No	Nil
Rest Rooms	Yes	4
Scribes for examination	No	Nil
Special skill development for differently abled	No	Nil

students		
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nil	1	03/12/2019	1	Seminar Rally in Tarakeswar town to create consciousness on AIDS.	Health	60
2019	Nil	1	27/09/2019	1	Awarness rally on Dengue town cleaning.	Health	55
2019	Nil	1	02/10/2019	1	Swachhta pakwara-cleaning drive.	Cleanliness	25
2020	Nil	1	03/01/2020	1	Distribution of winter cloths blankets to the poor.	Community Service	50
2019	Nil	1	02/09/2019	1	Cleaning in word no 9 10.	Cleanliness	50
2020	Nil	1	24/03/2020	1	Mask, Soap, Hand wash distribution in locality.	Health	50

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NILL	Nil	NILL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Kanyasree Dibas	14/08/2019	14/08/2019	38
Observance of Independence Day	15/08/2019	15/08/2019	55
Celebration of Teacher's Day	07/09/2019	07/09/2019	150
Programme on Birth Bi centenary of Iswar Chandra Bidyasagar	26/09/2019	26/09/2019	129
Observation of World AIDS Day	03/12/2019	03/12/2019	60
Celebration of Youth Day	12/01/2020	12/01/2020	40
Observance of Republic Day	26/01/2020	26/01/2020	55
Seminar on Mother Language its Importance	13/03/2020	13/03/2020	150
Yoga Day (Online)	21/06/2020	21/06/2020	25
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) Maintenance of Medicinal Plant garden. 2) Tree plantation throughout the campus garden. 3) Use of organic fertilizer in the garden - Using kitchen and garden waste for making compost. 4) Separate chamber for chemical laboratory waste. 5) Use of LED lamps in the library. 6) Seminars, rallies are organized to spread consciousness towards Environment by bio diversity club, NSS. 7) Declared the campus plastic and tobacco free. 8) Cut down the use of paper in the office. 9) Regular cleaning drive conducted by the NSS units.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Environmental Awareness Title - Our Campus Green Campus. Goal - To maintain environmental balance of the campus and the surroundings. Context - To create awareness about the environment among the student and local people. Practice - Our college campus is eco-friendly. It is surrounded with trees, ponds and football ground. College garden is maintained by a support staff specifically appointed for this job. A medicinal garden is maintained by the NSS and biodiversity club. Although the campus has sufficient greenery, new saplings are planted regularly through plantation programme. NSS, NCC and bio diversity club through their activities try to create awareness about the environment. NSS initiates cleaning drive regularly. To maintain Eco friendly environment in the campus the administration took some important steps like - • Installation of Solar System. • The campus has been declared Tobacco Free. • Campus has been announced as Plastic Free Zone. • Organic Fertilizer is used in the garden. • Less wastage of water and electricity. • Separate beans for bio-degradable and non-bio-degradable waste. • Less use of paper controlling misuse of paper. • Use of LED camp in the library building. • Separate policy for e-waste and chemical waste. 2) Extension Activities Title - Help the Society as you can.

Goal - to create awareness among the students as well as among the local people about various social and health issues. Context - to be a part of the society and work for the well being of the locality. Practice - College is working for the wellbeing of the locality through the activities of NSS units and NCC. Three NSS units of the college organise various activities through which the institution delivers its social responsibility towards the community at large. NSS units have adopted three villages in the adjacent area and various programmes are conducted on the issues relevant for those locality. They organise awareness programmes on Thalassemia. Thalassemia detection camp is organised regularly as a large no of thalassemia patients are reported in the locality. Awareness seminar rally on AIDS in the town are also organised. NSS and NCC units are also taking important roles in making the campus green. With the help of biodiversity club they plant saplings in the campus, maintain medicinal plant garden, helps the administration to make the campus plastic free. Anti tobacco mission have been also adopted by the NSS. They campaign against wastage of water, electricity through posters in the campus. Volunteers of NSS NCC observe Republic Day and Independence Day, Yoga Day. At the time of Shrabani mela (a local month-long religious festival when thousands of devotees visit Tarakeswar), NSS helps local government administration in the management of facilities and traffic. Programme for distribution of winter clothes to the needy people of the locality was initiated by NSS with the help of IQAC. In covid19 Situation, NSS distributed mask and sanitizer to the locality has spread awareness about Covid19 by distributing pamphlets on 'Do's and Don'ts', mentioning important Phone numbers for help to fight Covid19 Situation.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.tarakeswardegreecollege.org/res/BestPractices21.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Tarakeswar Degree College is one of the most important educational institutions in rural Hooghly district of West Bengal. Its students Scattered around 20 Km radius of the college. As it is an agriculture based area, most of our students come from agricultural background and some of them are first generation learner. As an educational institution our vision is to impart education to all sections of the society. We are proud to announce that 60 of our students are girl students. Institution has taken steps towards gender equity. Women staffs are in a position to actively take part in decision making. Women cell organise programme on gender sensitization to spread awareness about the gender issues. We have separate common room and toilets for the girl students and staff. Institute has established ICC and vivid security arrangement for the safety and security of the girl students Women Staff. Our college is very convenient to access. It is well connected through rail and road. Campus is clean and eco-friendly. Faculty members and office staff are cordial and sincere in their job. We have variety in subjects offered. So the demand for taking admission in this college is very high. Besides that our college is known for its extension activity. Our NCC and NSS are engaged with various awareness activities, Swachchhata Abhijan. They celebrate Republic Day, Independence Day, Yoga Day, Environment Day and thus helping the institution in spreading value and ethics in the society. NCC cadres of our college regularly join different camps in all over India and recruited in Army and Police. Our students excel in sports. They own Prizes in university level. Our Women and Men team in volleyball are champion in inter-college competitions. In Athletics also, women team is champion. Some of our students are state level players. Our institution is renowned for its cordial environment. There is a harmony between all the

stakeholders of the college. Every stakeholder of our institution work together for academic and cultural development.

Provide the weblink of the institution

<https://www.tarakeswardegreecollege.org/index.php>

8.Future Plans of Actions for Next Academic Year

- Measures to be taken to fulfil vacant teaching and non-teaching Posts.
- Smooth running of existing Add-On Courses to add a few.
- Build a collection of E-books E-journals in the college library.
- Organise Seminar, Workshops, especially seminar on Intellectual Property Rights.
- MOU with some other institutions for academic exchange collaboration.
- Upgrade the college website for meeting the requirements of new situation.
- Planning to construct an auditorium in the college campus.
- To Start Rain Water Harvesting.