TARAKESWAR DEGREE COLLEGE

Tarakeswar, Hooghly, West Bengal, PIN-712410 Ph.: (03212) 276269 Fax: (03212) 279398

www.tarakeswardegreecollege.org, Email: info@www.tarakeswardegreecollege.org

The Annual Quality Assurance Report (AQAR) of the IQAC Session: 2015-2016

Part - A

1. Details of the Institution	
1.1 Name of the Institution	TARAKESWAR DEGREE COLLEGE
1.2 Address Line 1	Tarakeswar
Address Line 2	P.O.+P.STarakeswar
City/Town	DistHooghly
State	West Bengal
Pin Code	712410
Institution e-mail address	info@tarakeswardegreecollege.org
Contact Nos.	03212-276269
Name of the Head of the Institutio	n: Dr. Amal Kanta Hati
Tel. No. with STD Code:	033-2664-4692
Mobile:	9433357752
Name of the IQAC Co-ordinator:	Md. Shanawaz
Mobile:	9475196191
IQAC e-mail address:	iqac@tarakeswardegreecollege.org
1.3 NAAC Track ID	WBCOGN13289

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/05/RAR/104 Dated 03-03-2015

1.5 Website a	address:							
Web-link of the AQAR:			I -	http://tarakeswardegreecollege.org/res/aqar/tdc_aqar_format_2015-16.pdf				
1.6 Accredita	tion Details							
Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period			
1	1 st Cycle	В	72.70 Score	2007	2012			
2	2 nd Cycle		2.43	2015	2020			
3	3 rd Cycle							
4	4 th Cycle							
1.7 Date of Es	tablishment o	of IQAC: D	D/MM/YY	YY	15/10/2007			
1 0 A O A D £	. 41	2015-16						
1.8 AQAR foi	the year	2015-10						
.9 Details of a		year's AQA	AR submitte	d to NAAC after	the latest Assessi	ment and		
i. AQ	AR 2015 -	16 submit	ted to NAA	C on 24/09/2018	(DD/MM/Y	YYY)		
ii. AQ	OAR				(DD/MM/Y	YYY)		
iii. AÇ	OAR				(DD/MM/Y	YYY)		
iv. AQ	AR ——				(DD/MM/Y	YYY)		
v. AQ	AR				(DD/MM/Y	YYY)		
vi. AQ					(DD/MM/Y			
.10 Institution	nal Status							
University			State	Central l	Deemed I	Private		
Affiliated	College		Yes 🗸	No				
Constituer	nt College		Yes	No				
Autonomou	us college of	UGC	Yes	No				

Yes

No

(eg. AICTE, BCI, MCI, PCI, NCI)

Regulatory Agency approved Institution

Type of Institution Co-education	Men Women	
Urban	Rural Tribal	
Financial Status Grant-in-aid	UGC 2(f) ✓ UGC 12B ✓	
Grant-in-aid + Self Finar	ncing Totally Self-financing	g
1.11 Type of Faculty/Programme		
Arts Science Commerc	ce 🗸 Law PEI (Phy	s Edu)
TEI (Edu) Engineering Hea	alth Science Manageme	nt 🗸
Others (Specify) Certificate cour	se in Functional & Communicativ	e English
1.12 Name of the Affiliating University (for the Co	olleges) The University of Bure	dwan
1.13 Special status conferred by Central/ State Gov	vernment UGC/CSIR/DST/DBT/	/ICMR etc
Autonomy by State/Central Govt. / Univers		
University with Potential for Excellence	N.A. UGC-CPE	N.A.
DST Star Scheme	N.A. UGC-CE	N.A.
UGC-Special Assistance Programme	N.A. DST-FIST	N.A.
UGC-Innovative PG programmes	N.A. Any other (<i>Sp</i>	
UGC-COP Programmes		Jan
	N.A.	
2. IQAC Composition and Activities		
2.1 No. of Teachers	5	
2.2 No. of Administrative/Technical staff	2	
2.3 No. of students	1	
2.4 No. of Management representatives	2	
2.5 No. of Alumni	1	
2. 6 No. of any other stakeholder and community representatives	1	

2.7 No. of Employers/ Industrialists	0
2.8 No. of other External Experts	1
2.9 Total No. of members	13
2.10 No. of IQAC meetings held	2
2.11 No. of meetings with various stakeholders:	No. 7 Faculty 4
Non-Teaching Staff Students 1	Alumni 1 Others 1
2.12 Has IQAC received any funding from UGC du	uring the year? Yes No
If yes, mention the amount N.A	
2.13 Seminars and Conferences (only quality relate	d)
(i) No. of Seminars/Conferences/ Workshops/	Symposia organized by the IQAC
Total Nos. 2 International 0	National 0 State 0 Institution Level 2
(II) THEIRES	n Teaching Learning. ommunication Skill.
2.14 Significant Activities and contributions made 1	hy IOAC

- 2.14 Significant Activities and contributions made by IQAC
 - Based on the assessment by NAAC (2nd Cycle) the college has been accredited with a score of 2.43 CGPA.
 - Based on the recommendation of the NAAC Peer Team, the college has received the permission from Govt. of West Bengal for filling up of vacant sanction post in Computer Science, Sanskrit, Sociology, Philosophy, English, Bengali and Geography Departments.
 - Based on the recommendation of the NAAC Peer team, the number of options in science stream has been increased through introduction of Chemistry(H), Botany & Zoology General.
 - The college took initiative to get permission from University for introduction of P.G (Distance Mode) course in Bengali, English, History, Philosophy and Sanskrit.
 - After accreditation by NAAC the Central Government selected our college for RUSA Infrastructural Development Grant. For this purpose, IQAC prepared the Detail Project Report (DPR) and got initial approval from RUSA.
 - English Language Lab has been strengthened by giving 15 computers with internet connectivity.
 - ICT of the college has been strengthened.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action	Achievements
IQAC in its 1st meeting after NAAC (2nd Cycle) assessment decided that all the recommendations by NAAC Peer Team should be implemented as early as possible.	 The college has been accredited with score of 2.43 CGPA in the 2nd Cycle. The college received permission from Govt. of West Bengal for filling up vacant sanction posts in Computer Science, Sanskrit, Sociology, Philosophy, English, Bengali and Geography Departments. The college received the approval for introduction of new science stream in Chemistry(H), Botany and Zoology General. The college took initiative to get permission from University for introduction of P.G (Distance Mode) course in Bengali, English, History, Philosophy and Sanskrit. English Language Lab has been strengthened by giving 15 computers with internet connectivity. ICT of the college has been strengthened.
IQAC prepared & sent the Detail Project Report (DPR) for RUSA as MHRD decided to give a Infrastructural Development Grant to the college who Accredited by NAAC.	On the recommendation of IQAC, Detail Project Report (DPR) has been prepared. The DPR has finally been accepted by RUSA.
IQAC decided to send a proposal to NAAC for organizing national seminar on "Best Practices in Undergraduate Education"	NAAC has approved the proposal. However, IQAC has not yet organized the seminar due to non-availability of fund.
IQAC requested the faculty members to submit the proposal for Minor/Major Research Project to UGC.	Two faculty members of Bengali & Economics Department submitted MRP proposal to UGC.
The IQAC decided to build new class room and a new auditorium building and renovate Teachers Computer Room, Main office room & Science Laboratory.	• Infrastructural Development Grant of Rs. 2 crores from RUSA has been approved and an amount of Rs. 50 lakhs have been received as part of 1st phase. The construction work will start shortly. The Botany & Zoology Laboratory has been setup with necessary furniture and equipment.
IQAC decided to strengthen various cells such as Career Counselling Cell, Equal Opportunity Cell, Anti Ragging Cell for enhancement of student	409 students have been given concession in tuition fees and 1043 students have received Govt. Scholarship/Stipends. The college subscribed student health insurance scheme for all students. The college is member of State Student Health Home from which the students get health facilities. College provides remedial coaching classes for SC, ST,

support system. IQAC further decided to give more financial support in student health service scheme.

OBC (Non-creamy lair) and Minority students. The college organized various career-oriented workshops/seminar for the students. College provides certificate course on Functional & Communicative English.

Academic Calendar of the year 2015-16 (See Annexure-1)

2.15 Whether the AQAR v	vas plac	ed in statutory	body	Yes 🗸	No
Management	✓	Syndicate		Any other body	

Provide the details of the action taken

AQAR was prepared and submitted to the Governing Body for perusal. Policy decisions were taken by Governing Body of the college and approved.

Part – B

Criterion - I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	15	01	01	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	01			01
Others				
Total	16	01	01	01
Interdisciplinary				
Innovative				

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options : **Open Options.**
 - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	15

	eedback from stakeholders* On all aspects)	Alumni		Parents	✓	Employers		Students	✓	
	Mode of feedback :	Online	✓	Manual		Co-operatin	g scho	ools (for P	EI)	
Analy	sis of the feedback in the year 2	2015-16 (Se	e Ann	exure-II)						
1.4 W	hether there is any revision/	update of re	egulat	ion or syll	abi, if	yes, mention	their	salient asp	ects.	
	The revision or updating follows the syllabus as prov				unive	ersity. The co	ollege			
1.5 A	ny new Department/Centre in	ntroduced o	during	the year.	If yes,	give details.				
	Chemistry (Hons.), Botany	(Gen), Zo	ology	(Gen)						

Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
40	10	5	1 (Principal)	24

2.2 No. of permanent faculty with Ph.D.

14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Profe	Professors		ners	То	tal
R	V	R	V	R	R V		V	R	V
0	08								

2.4 No. of Guest and Visiting faculty and Temporary faculty

19	0	0
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	5	19	4
Presented papers	5	7	1
Resource Persons			

- 2.6 Innovative processes adopted by the institution in Teaching and Learning:
 - ICT is introduced in the college for teaching and learning
 - To teach the students in a more illustrative way, teachers are using Smart Boards, laptops, LCD projectors in the class room
 - Regular educational excursions in Geography, History, Bengali, Commerce, Computer Science and BBA departments are held
 - Remedial coaching classes are arranged for the slow learners
 - Departmental seminars are organised by the faculty members
 - Industrial tours are organised by BBA and commerce department
 - Departments organise debate and quiz on current and relevant issues
 - Encourage and help the students to publish Student Magazine

2.7	Total No. of actual teaching days
	during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Regarding conduct of examination there are strict guidelines laid down by the University. Three Unit/Class tests are conducted by all the departments. Before University Final Examination college conducts College Test Examination for all Honours and General students.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01 Nil 3

2.10 Average percentage of attendance of students\

55

2.11 Course/Programme wise distribution of pass percentage:

distribution of pass perc	Total no.	Total no.			Division		
Title of the Programme	of students appeared	of students Passed	Distincti on %	I %	II %	III %	Pass %
B.A. (General)	783	523		0.13	4.47	62.20	66.79
B.A. (Hons. in Sociology)	33	22		0.00	66.67	0.00	66.67
B.A. (Hons. in Bengali)	56	49		16.07	71.43	0.00	87.50
B.A. (Hons. in History)	59	47		1.69	77.97	0.00	79.66
B.A. (Hons. in English)	60	36		6.67	53.33	0.00	60.00
B.A. (Hons. in Geography)	30	24		20.00	60.00	0.00	80.00
B.A. (Hons. in Philosophy)	17	8		5.88	41.18	0.00	47.06
B.Sc. (General)	5	0		0.00	0.00	0.00	0.00
B.Sc. (Hons. in Computer Science)	15	5		40.00	6.67	0.00	46.67
B.Com (General)	17	8		0.00	5.88	41.18	47.06
B.Com (Hons. in Accountancy)	14	10		7.14	64.29	0.00	71.43
B.B.A. (Hons.)	27	26		44.44	51.85	0.00	96.29

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC meetings are held at college as well as at departmental level to plan the academic activities of the college
- IQAC proposes the departmental heads to prepare the Annual plan of the respective departments at the beginning of each session, to assign syllabus to the departmental teachers, prepare time schedules for term test and to convene the term review meetings
- IQAC also recommends the departments to organise e-classes, seminars, education tours and excursions

• IQAC takes feedback from the outgoing students and gives a report to the Principal

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	1
UGC – Faculty Improvement Programme	1
HRD programmes	1
Orientation programmes	2
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institutions	Nil
Summer / Winter schools, Workshops, etc.	25
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	22	0	0	04
Technical Staff	01	0	0	01

Criterion - III

3. Research, Consultancy and Extension

- 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
 - The college has a research committee to monitor and address issues related to the research works
 - IQAC regularly proposes and encourages the faculty members to obtain minor research projects of UGC
 - IQAC advices the faculty members to publish research articles in reputed journals and books, to participate and present papers in State level, National level and International level seminars
 - The college authority provides the necessary infrastructural support to the faculty member, including space for carrying out their research work
 - IQAC persuades the college authority (Principal and the Governing Body) to sanction leave and necessary funds to the faculty members to facilitate their research activities.
 - Students are encouraged to participate in different seminars and workshops held in their own institution and other institutions. They are also encouraged to write research article and present the same.
 - The students at their final year of graduation are required to submit a project article on Environment, where the faculty members supervise the work of the students

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	N.A.	N.A.	N.A.	N.A.

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		1	1	
Outlay in Rs. Lakhs		3.00		

3.4 Details on research publications

	International	National	Others
Peer Review Journals	1	2	Nil
Non-Peer Review Journals	Nil	Nil	Nil
e-Journals	Nil	1	Nil
Conference proceedings	Nil	2	Nil

3.5	Details	on Ir	npact	factor	of	pub!	licat	ions:
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Range	N.A.	Average	N.A.	h-index	N.A.	Nos. in SCOPUS	N.A.	1
-------	------	---------	------	---------	------	----------------	------	---

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	N.A.	N.A.	N.A.
Minor Projects	1	UGC	300000/-	289000/-
Interdisciplinary Projects	Nil	N.A.	N.A.	N.A.
Industry sponsored	Nil	N.A.	N.A.	N.A.
Projects sponsored by the University/ College	Nil	N.A.	N.A.	N.A.
Students research projects (other than compulsory by the University)	Nil	N.A.	N.A.	N.A.
Any other(Specify)	Nil	N.A.	N.A.	N.A.
Total	1	N.A.	300000/-	289000/-

				_			
3.7	No. of books publish	ed i) With ISBN	No. 5	Chapte	ers in Edited Boo	ks 1	1
		ii) Without IS	BN No. Nil				
3.8	No. of University De	partments receivin	g funds from :	N.A.			
		UGC-SAP	CAS		DST-FIST		
		DPE			DBT Scheme	/funds	
			_				
3.9	For colleges	Autonomy	СРЕ	Nil	DBT Star Sch	neme	Nil
		INSPIRE Nil	CE	Nil	Any Other (s	pecify)	Nil
3.10	Revenue generated	through consultanc	ey NIL				
3.1	1 No. of conferences	organized by the I	nstitution				
	Level	International	National	State	University	Colle	ege
	Number	Nil	Nil	Nil	4	2	
	Sponsoring	NI:1	NIST	NISI	BU NSS	Colle	ege

3.12 No. of faculty served as experts, chairpersons or resource persons	
3.13 No. of collaborations 2 International Nil National Nil Any other 2	
3.14 No. of linkages created during this year	

Nil

Nil

Dept.

fund

agencies

Nil

From Fund	ing agency	N.A	١.	Fr	rom Ma	nagemen	t of U	nivers	ity/C	College	Ni	I		
Total														
3.16 No. of par	tents receive	ed this	s year		pe of Pat	ent				Number				
				Nat	tional		Appli Grant		Nil Nil				\dashv	
				Inte	ernationa	ıl	Appl	ied	Nil				_	
				Cot	mmercia	lised	Grant Appl		Nil Nil				4	
							Gran		Nil					
	stitute in the	e year									1			
Total	Internation	onal	Nation		State	Unive	_	Dist	C	ollege				
Nil	Nil		Nil		Nil	02		Nil		Nil]			
who are Ph and student	i. D. Guides s registered	under	r them	rom t	Nil the Insti		NII]						
who are Ph and student 3.19 No. of Ph 3.20 No. of Re	a. D. Guides s registered a.D. awarde	under	r them Faculty fr		Nil the Insti	l	•		,	xisting o Any oth	, F	Nil]	
who are Ph and student 3.19 No. of Ph 3.20 No. of Re	a. D. Guides s registered a.D. awarde search scho	under d by f lars re	r them faculty fr eceiving SRF	the I	Nil the Insti	hips (Ne	wly en		,		, F]	
who are Ph and student 3.19 No. of Ph 3.20 No. of Re	a. D. Guides s registered a.D. awarde search scho	under d by f lars re	r them faculty fr eceiving SRF	the I	Nil the Institute Fellows I Property of the P	hips (Ne	wly en	Nil]		ner []	Ni
who are Ph and student 3.19 No. of Ph 3.20 No. of Re	a. D. Guides s registered a.D. awarde search scho	under d by f lars re	r them faculty fr eceiving SRF	the I	Nil the Insti Fellows I Pr	hips (Ne	wly en llows y leve	Nil	[] [52	Any oth	evel	Nil	[
who are Phand student 3.19 No. of Ph 3.20 No. of Re J 3.21 No. of stu	a. D. Guides s registered a.D. awarde search scho	under d by f lars re	r them faculty freceiving SRF	Ni Ni S even	Nil the Insti Fellows I Pr	hips (Ne roject Fe	wly en llows y leve	Nil	[] [52	Any oth State le	evel	Nil] [rel [
who are Phand student 3.19 No. of Ph 3.20 No. of Re J 3.21 No. of stu	a. D. Guides s registered a.D. awarde search scho	under d by f lars re	r them faculty freceiving SRF	Ni Ni S even	Nil the Insti Fellows II Pr nts:	hips (Ne roject Fe	wly en llows y leve level	Nil	[] [52	Any oth State le	evel	Nil	[Ni
who are Phand student 3.19 No. of Ph 3.20 No. of Re J 3.21 No. of stu	a. D. Guides s registered a.D. awarde search scho	under d by f lars re	r them faculty freceiving SRF	Ni Ni S even	Nil the Insti Fellows I Pr nts:	hips (Ne roject Fe Jniversit National	wly en llows y leve level	Nil	52 ii	Any oth State lo	evel ational	Nil		Ni 42
and student 3.19 No. of Ph 3.20 No. of Re	a. D. Guides s registered a.D. awarde search school RF Nil	under d by f lars re	r them Faculty freceiving SRF d in NSS	Ni Ni S even	Nil the Insti Fellows I Pr nts:	hips (Neroject Fe	wly en llows y leve level	Nil 1 15 Ni	52 ii	Any oth State le Interna	evel ational	Nil		Ni Ni 42
who are Phand student 3.19 No. of Ph 3.20 No. of Re J 3.21 No. of stu 3.22 No. of stu	a. D. Guides s registered a.D. awarde search school RF Nil	under d by f lars re	r them Faculty freceiving SRF d in NSS	Ni Ni S even	Nil the Insti Fellows II Pr nts:	hips (Neroject Fe	wly en llows y leve level	Nil 1 15 Ni el Ni	52 iii	Any oth State le Interna	evel level	Nil		Ni 42

3.24 No. of Awards won in NCC:

		Univ	ersity level	Nil	State level	Nil
		Natio	onal level	Nil	International level	Nil
3.25 No. of Extension activi	ties orga	nized			•	
University forum	1	College forum	4			
NCC	2	NSS	6	Any	y other Nil	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Women cell, Tarakeswar Degree College invites every female student to associate with the Women's cell and participate whole-heartedly and willingly in the programmes organised by the cell. Women cell arranges seminar and workshop to spread awareness against social evils like eve teasing, harassment, dowry, female filicide, gender imbalance, gender discrimination, etc. Every year Women's Day is celebrated with an important issue or theme.

Sl. No.	Date	Seminar Title	Name of the key Speaker
01	09-10-2015	Gender Discrimination and	Dr. Sonali Mukherjee,
		violence against women.	Associate Professor

The NSS Units of the college organised a plantation programme to develop a garden of medicinal plants and a workshop on child care and the dangers of thalassemia. Through such activities the institution delivered its social responsibility towards the community at large.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.54 acres	N.A.	Donation	3.54 acres
Class rooms	36	5 (Lib Buld. 1st Floor) 2 (Music 2nd Floor)	College fund & UGC	43
Laboratories	6	2 (Botany & Zoology)	RUSA Rs. 1671880/-	8
Seminar Halls	1	Nil	Nil	1
No. of important	Server-1	Server-2		Server-3
equipments purchased	Gen Set-1	Gen Set-1		Gen Set-2
$(\geq 1-0 \text{ lakh})$ during the	Display-1	Display-1		Display-2
current year.	Projector-10	Projector-7	RUSA	Projector-17
	Xerox-2	Xerox-3		Xerox-5
	Desktop-79	Desktop-15		Desktop-95
	Laptop-16	Laptop-9		Laptop-25
Value of the equipment purchased during the year (Rs. in Lakhs)		Rs. 4054841/- Rs. 1899811/-	RUSA UGC	Rs. 5954652/-
Others		Student Common Room Canteen, Water Purifier with cooler, Renovation of Girls Common room & Toilet etc.	UGC	

4.2 Computerization of administration and library

All the major services offered by the college, eg. admission, fees collection, examinations details, results and students' scholarships have been computerized. Admission into various (Honours) subjects and submission/deposit of taxes are done online. All the computers in the office have LAN connections. The library has been completely computerized. It also subscribes to e-journals and e-books.

4.3 Library services:

	Existing		Nev	vly added		Total	
	No.	Value	No.	Value	No.	Value	
Text Books &	19420	2205560.00	1988	560296.00	21408	2765856.00	
Reference Books	19420	2203300.00	1900	300290.00	21400		
e-Books			NLIST e-	Book Databas	e		
Journals &	J-7	12000.00	2	4000	J-8	16000.00	
Periodicals	P-9	12000.00	2	4000	P-10	10000.00	
e-Journals	NLIST e-Journal Database						

Digital Database	Nil			
CD & Video	Nil			
Others (specify)	Nil			

4.4 Technology up gradation (overall)

	Total Compu ters	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	77	04	Conne cted 2mbps speed	1 For Library		15	20	
Added	4					3	1	
Total	81	04				18	21	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

2.15

Total:

The college provides computers and internet access to teachers and students and arranges training programmes for them with the help of Computer Science Department.

The college also installed a CCTV and a Digital Notice Board in the college campus and set up well equipped e-class.

4.6 Amount spent on maintenance in lakhs:	
i) ICT	0.12
ii) Campus Infrastructure and facilities	1.91
iii) Equipments	0.03
iv) Others	0.09

Criterion - V

5. Student Support and Progression

- 5.1 Contribution of IQAC in enhancing awareness about Student Support Services
 - IQAC organises meetings with the students in order to enhance their awareness about Student Support Services
 - Information about the Student Support Services are conveyed by IQAC through the college website and also made available on the college notice boards
 - SMS service is used to inform the students about different activities for academic and extra- curricular activities
 - IQAC ensures students participation in conferences and research seminars.
 - Different student committees are formed to support cultural, sports and extracurricular activities throughout the year and their functioning is being supervised by the authorities of the college
 - For academic progression of the students, remedial coaching and extra classes are being conducted
 - IQAC advices the Career counselling cell, Women cell, Anti-Ragging committee, Equal opportunity cell to interact with the students and to do various works for the benefit of the students. These committees take care of day to day students support as and when required. IQAC regularly interacts with these committees.
- 5.2 Efforts made by the institution for tracking the progression

Progression are regularly monitored by the respective Sub-committee.

5.3 (a) Total Number of students

4438	N A	N A	N A
UG	PG	Ph D	Others

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men

No	%
1980	45

Women

No	%
2458	55

Last Year						T	his Yea	r			
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3242	865	208	320	14	4635	2740	974	239	485	16	4438

Demand ratio 2:1

Dropout %: 12%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A good stock of current books for competitive examinations are made available to student as and when required. The necessary guidance given to interested students in their preparation for competitive examinations. Career Counselling Cell arrange workshop on career options.

No. of students beneficiaries

20

5.5 No. of students qualified in these examinations: College has no such mechanism.

NET SET/SLET **GATE** CAT Nil Nil Nil Nil IAS/IPS etc State PSC **UPSC** Others Nil Nil Nil Nil

- 5.6 Details of student counselling and career guidance
 - The college has a counselling cell which provide students career guidance.
 - The objective of the cell is to help the students with placement opportunities
 - IQAC provides them guidance as to how they can enhance career opportunities for the students
 - Conducted workshops and seminar with the help of various agencies who offers jobs.
 - The Student counselling cell extends counselling assistance to the students with psychological, academic and social concerns

No. of students benefitted

156

5.7 Details of campus placement

	Off Campus		
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	134

5.8 Details of gender sensitization programmes

Women Cell of the college celebrated International Women's Day and organized seminars on Gender Discrimination and violence against women. Student awareness created for applications under Kanyashree Prokalpa of Government of West Bengal for financial assistance of girl students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other event

	State/ University level	142	National level	01	International level	1
	No. of students participat	ted in cul	tural events			
	State/ University level	5	National level	Nil	International level	Nil
5.9.2	No. of medals /awards w	on by stu	idents in Sports, (Games and	l other events	
Sports:	State/ University level	69	National level	1	International level	Nil
C 1 1	G /II 1 1	2	NI / 11 1	Nil	T	Nii
Cultural	: State/ University level		National level	IVII	International level	Nil

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	409	140615.00
Financial support from government	1083	18755400.00
Financial support from other sources	51	155000.00
Number of students who received International/ National recognitions	Nil	Nil

5.1	1	Student	organised /	' initiatives
-----	---	---------	-------------	---------------

Fairs	: State/ University level	Nil	National level	Nil	International level	Nil
Exhibition	n: State/ University level	Nil	National level	Nil	International level	Nil

- 5.12 No. of social initiatives undertaken by the students
- 5.13 Major grievances of students (if any) redressed:
 - 3 grievances were received from the students. All the grievances were satisfactorily redressed.

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision of the College

Dissemination of Learning among all members of the society across narrow barriers of caste, creed and religion and also among the economically challenged.

Mission of the College

From Quality Awareness through Quality Assurance to Quality Sustenance.

6.2 Does the Institution has a management Information System

The college uses a College Management Software (CAMS) in the office by which all information regarding students, teachers and non-teaching staff and also regarding admission, examination and college accounts is systematically maintained. The college library management software KOHA is used for library service and various information.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Our college is affiliated to University of Burdwan and there is a prescribed curriculum of the university. However, faculties of the college participate and actively engage in curriculum restructuring programmes of the University. The departments follow the syllabus and programmes in accordance with the University norms.

6.3.2 Teaching and Learning

- The faculties of each department meet at the beginning of each academic session for term-wise allocation of syllabus assignments, contents, fix dates for the term-end tests and prepare the academic calendar/ teaching module of that session.
- Innovative methods are adopted for teaching and learning process.
- Special classes and remedial teaching are conducted to promote slow learners.
- Technology enabled Teaching Learning process are practised in college. LCD projectors are used regularly for teaching. ICT enabled teaching makes the class more effective. A few of the class rooms are developed as "smart class rooms".
- Necessary changes are made according to feedback received from students.
- Invited talks and seminars on contemporary relevance are conducted
- Well stacked library provides all necessary reading materials for both faculties and students.
- Faculty Development Programmes and Quality Improvement Programs are conducted at regular intervals to enhance teaching and learning process.

6.3.3 Examination and Evaluation

- Apart from serving as a centre for the University examinations each year, the college conducts class tests and term tests to evaluate the progress of the students.
- Class tests are regularly conducted. The answer scripts of such tests are shown to the students. Queries and doubts are resolved satisfactorily.
- The faculty acts in various capacities as examiners in university examinations. The senior faculty act as Chairman in university examination.

6.3.4 Research and Development

- IQAC Encourages the faculty to undertake doctoral research work. Most of the Assistant & Associate Professor are either engaged or registered in Ph.D.
- Study Leave is granted to the teachers for research work.
- Library has been well equipped for providing the teachers with updated books and journals.
- Project are undertaken by students in some departments as part of the syllabus.
- All students of final year submit a research project on Environmental aspect as part of the compulsory Environmental Science subject.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- The physical infrastructure has been remarkably improved /developed.
- At present the library has a space of 3000 sq. Ft.
- Three new computers have been added to the library.
- Latest books and journals are purchased and subscribed to every year.
- Total computerisation of the library service has been achieved.
- LCD projectors are used in few classrooms.
- Internet service has been made available to the library users.
- Each Honours department and few General departments maintain and runs a library of its own. Annual budgetary allocation is made available to each department for purchasing text and reference books each year.

6.3.6 Human Resource Management

- The human resource of the college is managed in a free and democratic manner. The college's aim is to make optimum use of the available human resource.
- Teachers are allotted classes and duties as per the university norms, Government regulation and UGC directives.
- Non-teaching staff are allotted duties for which they have been appointed as per statutes of Burdwan University.
- Faculty and staff are encouraged to participate in self-development programme.
- Administration support faculty, staff and students with necessary and relevant support to optimize their work.
- Teachers and Non-teaching staff are generally granted casual leave, earned leave, medical leave and on duty leave.

Faculty	and	Staff	recrui	tment
	Faculty	Faculty and	Faculty and Staff	Faculty and Staff recrui

Requisitions for faculty and staff recruitment are promptly submitted to the West Bengal College Service Commission and to the Education Directorate whenever vacancies arise. Faculty and staff are recruited transparently as per Government norms/rules. The college appoints guest lecturer and staff on purely temporary basis as per need basis.

6.3.8 Industry Interaction / Collaboration

All departments do not have industry interaction. However, department of commerce and B.B.A. conducted industrial visit at state level.

6.3.9 Admission of Students

Admission of students is done completely On-line on the basis of merit. Reservation are strictly followed as per state govt. rules.

6.4 Welfare schemes for

Teaching	Group insur	ance, Staff	Credit Co-	Operative		
	Society, Accid	ental Benefit	Schemes			
Non-teaching	Group insurar	nce, Accider	ntal Benefit	Schemes,		
	Staff Welfare Fund.					
Students	Students' He	alth Home,	Accidental	Benefit		
	Schemes, F	ree Stude	ntship, Go	vernment		
	Scholarships, Students Endowment Scheme.					

6	5	Total	cornus	fund	generated

College Fund	: Rs. 3592061.00
UGC Grant	: Rs. 2850000.00
RUSA Grant	: Rs. 12291667.00

6 6 Whathar annual	financial	audit has been done	
b b whether anniial	Tinancial	l audit has been done	

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Andit True		External		Internal
Audit Type	Yes/No	Agency	Yes/No	Authority
Academic	Yes	The University of Burdwan	Yes	Governing Body
Administrative	No	N.A.	Yes	Governing Body

6.8 Does the University/ Autonomous College	oe declares results within 30 days	9
---	------------------------------------	---

For UG Programmes	Yes	No	✓	
For PG Programmes	Yes	No		NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Faculty members prepared syllabus module as per Burdwan University Syllabus.

6.11 Activities and support from the Alumni Association

There is an Alumni Association in the college which has been functioning since 2005-2006 academic session. It meets annually in the college premises. Since the college is located in a backward area, the alumni cannot afford any financial support. However, they give constructive suggestions for the development of the college.

6.12 Activities and support from the Parent – Teacher Association

There is no Parent-Teacher Association in the college. However, each department arranges meetings with the parents from time to time to appraise them of the students' academic progress and discuss various students-related issues. The IQAC, however, feels the need to form a regular Parent-Teacher Association which will work for the development of the college.

6.13 Development programmes for support staff

Computer Training and workshop for quality enhancement has been provided to the support staff of the college.

- 6.14 Initiatives taken by the institution to make the campus eco-friendly
 - Keeps the campus clean and green. Plants, trees and lawns are maintained regularly
 - Plantation has been done in entire campus which consists of mainly medicinal plants.
 - Conducts Awareness Programmes on the use of eco friendly products.
 - Conducts several campaigns to promote campus cleanliness
 - Campus declared plastic free zone.

Criterion - VII

7. Innovations and Best Practices

7.	l Innovations	introduced d	uring this	academic	year which	h have cr	reated a pos	sitive in	npact o	n the
	functioning	g of the institu	ition. Give	e details.						

- On-line admission to B.A./B.Com. /B.Sc. Hons. & Gen. courses
- Subscription of student health insurance scheme for all students.

7.2 Provide the Action Taken	Report (ATR)	based on the	plan of action	decided upon	at the
beginning of the year					

- On-line admission to the B.A./B.Com./B.Sc. Hons. & Gen. has been done.
- Chemistry(H), Botany & Zoology General courses have been started
- English Language Lab has been strengthened by giving 15 computers with internet connectivity.
- ICT of the college has been strengthened.
- The college subscribed student health insurance scheme for all students.
- The college organized various career-oriented workshops/seminar for the students.
- College provides certificate course on Functional & Communicative English.

7.3 Give two Best Practices of the institution (pl	please see the format in the NAAC Self-study Manuals)
--	---

i) ICT Application in class teaching ii) Environmental Awareness	
See Annexure-III	

7.4 Contribution to environmental awareness / protection

Environmental Science is being taught in the college in accordance with the syllabus of Burdwan University. The institute tries to make optimum use of the existing campus facilities and grow green plants and foliage at every available space. There is no botanical garden in the institute campus but we have cultivated a small garden of medicinal plants with the help of a local NGO and the support of the NSS units. The NSS volunteers regularly lead campaigns to prevent use of polythene and polythene products in the college campus.

7.5 Whether environmental audit was conducted?	Yes		No	✓	
--	-----	--	----	---	--

7.6 Any other relevant information the institution wishes to add. (for example, SWOT Analysis)

Strength

- i) Better infrastructure and technology compared to colleges in same locality
- ii) Online Admission System.
- iii) Dedicated Faculty and Staff.
- iv) University, State & National level champions in athletics, Volley ball, Football, Kho-Kho etc.

Weakness

- i) As our institution is located in rural areas, we scarcely have academically brilliant students at the entry level.
- ii) Lack of fulltime faculty and staff.
- iii) Lack of fund for research work.

Opportunities

- i) Opportunity to develop inner qualities of the first-generation learners and backward section of the surrounding villages.
- ii) Excellent teacher student relationship.
- iii) Technology support for faculties, staff and students.
- iv) Additional fund from RUSA for infrastructure development.

Threat

- i) Socio economic condition of the students requiring them to work part-time or full time while continuing studies.
- ii) Shortage of fulltime faculty particularly due to non-recruitment in the vacant teaching posts of the reserve categories for a long period.

8. Plans of institution for next year

- To follow-up with University for introduction of P.G. (Distance Mode) course in Bengali, English, History, Philosophy and Sanskrit.
- To strengthen ICT of the college.
- To promote research project and organize National & State Level Seminar.
- To regularise student mentoring.
- To strengthen the Placement Cell and Equal opportunity Cell.
- To Renovate the existing office space for better management of office-related works.
- To upgrade laboratory infrastructure/equipment
- To strengthen awareness programme on environmental issue.

Name: Dr. Soma Saha

Name: Dr. Amal Kanta Hati

Signature of the Coordinator, IQAC

Yoma Yaha

Co-ordinator IQAC
TARAKESWAR DEGREE COLLEGE
P.O.-Tarakeswar, Dt.-Hooghly, Pin-712410

Signature of the Chairperson, IQAC

Principal
Tarakeswar Degree College
P.O.-Tarakeswar, Dist- Hooghly

Academic Calendar

Annexure I

Date	Activity	Remarks
Wadnasday, July 01 2015	1st Year, 2nd Year & 3rd Year Hons. Class start and course	TD
Wednesday, July 01,2015	introduction meeting	ID
Thursday, July 02, 2015	1st Year, 2nd Year & 3rd Year Hons. Class	TD
Friday, July 03, 2015	1st Year Hons MCQ Test and 2nd Year & 3rd Year Hons. Class	TD
Saturday, July 04, 2015	Classes held	TD
Sunday, July 05, 2015	SUNDAY	HOLIDAY
Monday, July 06, 2015	IQAC meet with faculty & Classes held	TD
Tuesday, July 07, 2015	Classes held	TD-5
Saturday, July 11, 2015		
Sunday, July 12, 2015	SUNDAY	HOLIDAY
Monday, July 13, 2015	Classes held	TD-5
Friday, July 17, 2015	7	TTD.
Saturday, July 18, 2015	RATHJATRA	TD
Sunday, July 19, 2015	SUNDAY	HOLIDAY
Monday, July 20, 2015	Srabani Mala (Local festival)	HOLIDAY
Tuesday, July 21, 2015-	Classes held	TD-5
Saturday July 25, 2015		
Sunday, July 26, 2015	SUNDAY	HOLIDAY
Monday, July 27, 2015	Srabani Mala (Local festival)	HOLIDAY
Tuesday, July 28, 2015-	Classes held	TD-5
Saturday August 01, 2015		
Sunday, August 02, 2015	SUNDAY	HOLIDAY
Monday, August 03, 2015	Srabani Mala (Local festival)	HOLIDAY
Tuesday, August 04, 2015-	Classes held	TD-4
Friday August 07, 2015		0.1
Saturday, August 08, 2015	Freshers welcome	Other
Sunday, August 09, 2015	SUNDAY	HOLIDAY
Monday, August 10, 2015	Srabani Mala (Local festival)	HOLIDAY
Tuesday, August 11, 2015- Friday August 14, 2015	Classes held	TD-4
Saturday, August 15, 2015	Independence Day	HOLIDAY
Sunday, August 16, 2015	SUNDAY	HOLIDAY
Monday, August 17, 2015-	SUNDAT	HOLIDAT
Saturday August 22, 2015	Classes held	TD-6
Sunday, August 23, 2015	SUNDAY	HOLIDAY
Monday, August 24, 2015-		
Saturday August 29, 2015	Classes held	TD-6
Sunday, August 30, 2015	SUNDAY	HOLIDAY
Monday, August 31, 2015-		TD 5
Friday September 04,, 2015	Classes held	TD-5
Saturday, September 05, 2015	Teachers' Day/College Foundation Day	HOLIDAY
Sunday, September 06, 2015	SUNDAY	HOLIDAY
Monday, September 07, 2015-	Classes held	TD-6
Saturday, September 12, 2015	Classes neig	110-0
Sunday, September 13, 2015	SUNDAY	HOLIDAY
Monday, September 14, 2015-	All Year Hons. Term-Test & Classes held	TD-4
Thursday September 17, 2015		100000 100 400
Friday, September, 18, 2015	Biskarma Puja	HOLIDAY
Saturday, September, 19, 2015	All Year Hons. Term-Test & Classes held	TD
Sunday, September 20, 2015	SUNDAY	HOLIDAY
Monday, September 021, 2015	Classes, other academic activities such as Students seminar,	TD-4
Thursday September 24, 2015	warkshop,quiz, debate as well as Term-Review meetings are held	7700 0 0

Date	Activity	Remarks		
Friday, September, 25, 2015	Id-ud-zuha	HOLIDAY		
Saturday, September 26, 2015	Classes held	TD		
Sunday, September 27, 2015	SUNDAY	HOLIDAY		
Monday, September 28, 2015-	Classes held	TD-4		
Thursday, 1st October, 2015				
Friday, October 02, 2015	Gandhi Birthday	HOLIDAY		
Saturday, October 03, 2015	Classes held	TD		
Sunday, October 04, 2015	SUNDAY	HOLIDAY		
Monday, October 05, 2015- Saturday, October 10, 2015	Classes held	TD-6		
Sunday, October 11, 2015	SUNDAY	HOLIDAY		
Monday, October12, 2015	Mahalaya	HOLIDAY		
Tuesday, October 13, 2015-				
Saturday, October 17, 2015	Classes held (1st Term End)	TD-5		
Sunday, October 18, 2015	SUNDAY	HOLIDAY		
Monday, October19, 2015-		ACCOUNTS COME TO PROCEED AND		
Monday, November 16, 2015	Puja Holidays	HOLIDAY		
Tuesday, November 17, 2015-				
Thursday, November 19, 2015	Classes held	TD-3		
Friday, November 20, 2015	Jagadhatri Puja	HOLIDAY		
Saturday, November 21, 2015	Classes held	TD		
Sunday, November 22, 2015	SUNDAY	HOLIDAY		
Monday, November 23, 2015-				
Tuesday, November 24, 2015	Classes held & Cultural Competition	TD-2		
Wednesday, November 25,	Guru Nanak's Birthday	HOLIDAY		
2015	,			
Thursday, November 26, 2015-Saturday, November, 28, 2015	Classes held	TD-3		
Sunday, November 29, 2015	SUNDAY	HOLIDAY		
Monday, November 30, 2015-	Classes & other academic activities such as Students seminar,	TTP (
Saturday, December 5, 2015	warkshop, quiz, debate are held	TD-6		
Sunday, December 06, 2015	SUNDAY	HOLIDAY		
Monday, December 07, 2015-	Classes hald & IOAC most with fronte mouth on	TD (
Saturday, December 12, 2015	Classes held & IQAC meet with faculty members	TD-6		
Sunday, December 13, 2015	SUNDAY	HOLIDAY		
Monday, December 14, 2015-	Classes hald 6 2nd Tanna Tast San Hanna	TD-2		
Tuesday, December 15, 2015	Classes held & 2nd Term Test for Hons	1D-2		
Wednesday, December 16,	Students Union Election	Other		
2015 Thursday, December 17, 2015-				
Saturday, December 17, 2015	Classes held	TD-3		
Sunday, December 20, 2015	SUNDAY	HOLIDAY		
Monday, December 21, 2015-	SUNDAT	HOLIDAT		
Wednesday, December 23,	Classes held & 2nd Term Review Meeting of the Departments	TD-3		
2015	Classes field & 2nd Term Review Meeting of the Departments	10-3		
Thursday, December 24, 2015	Fathe-duaz-daham	HOLIDAY		
Friday, December 25, 2015	Chrishmasday	HOLIDAY		
Saturday, December 26, 2015-	·			
Thursday, December, 31, 2015	Winter Reces	HOLIDAY		
Friday, January 01, 2016	New Year' Day	HOLIDAY		
Saturday, January 02, 2016	Classes held (3rd Term start)	TD		
Sunday, January 03, 2016	SUNDAY	HOLIDAY		
Monday, January 04, 2016	College annual sports	Other		
Tuesday, January 05, 2016-				
Saturday January 09, 2015	Inviteeing Academician are held	TD-5		

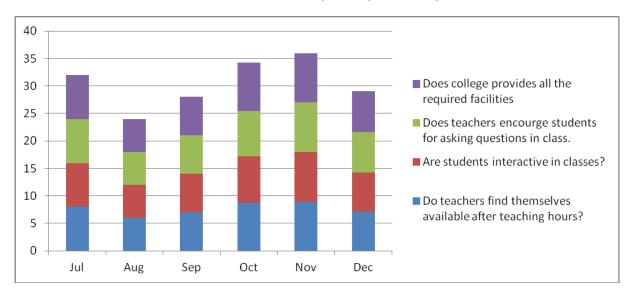
Date	Activity	Remarks
Sunday, January 10 2016	SUNDAY	HOLIDAY
Monday, January 11, 2016-	Classes & Other Academic Acitivity Such as Special Lecture by Inviteeing Academician are held	TD
Tuesday, January 12, 2016	Vivekananda Birthday	HOLIDAY
Wednesday, January 13, 2016 -	Classes & Other Academic Acitivity Such as Special Lecture by	
Thursday January 14, 2016	Inviteeing Academician are held	TD-2
Friday, January 15, 2016	Pous Parban	HOLIDAY
Saturday, January 16, 2016	Classes & Other Academic Acitivity Such as Special Lecture by Inviteeing Academician are held	TD
Sunday, January 17, 2016	SUNDAY	HOLIDAY
Monday, January 18, 2016 -	Classes and other academic activity such as special lecture by	TD 5
Friday, January 22, 2016	invitee academician are held.	TD-5
Saturday, January 23, 2016	Netaji Birthday	HOLIDAY
Sunday, January 24, 2016	SUNDAY	HOLIDAY
Monday, January 25, 2016	Classes and other academic activity such as special lecture by invitee academician are held.	TD
Tuesday, January 26, 2016	Republic Day	HOLIDAY
Wednesday, January 27, 2016 -	Classes and other academic activity such as special lecture by	
Saturday January, 30, 2016	invitee academician are held.	TD-4
Sunday, January 31, 2016	SUNDAY	HOLIDAY
Monday, February 01, 2016 -	2nd Voor College Test Even	Collogo Evom
Saturday, February 06, 2016	3rd Year College Test Exam	College Exam
Sunday, February 07, 2016	SUNDAY	HOLIDAY
Monday, February 08, 2016 -	3rd Year College Test Exam	TD
Friday, February, 12, 2016		
Saturday, February, 13, 2016	Saraswasti Puja	HOLIDAY
Sunday, February 14, 2016	SUNDAY	HOLIDAY
Monday, February 15, 2016	Classes held & Probable date of NCC B & C Exam	TD
Tuesday, February 16, 2016 - Saturday, February, 20, 2016	Classes held	TD-5
Sunday, February 21, 2016	SUNDAY	HOLIDAY
Monday, February 22, 2016 - Saturday, February, 27, 2016	1st Year College Test Exam	College Exam
Sunday, February 28, 2016	SUNDAY	HOLIDAY
Monday, February 29, 2016 -	1st Year College Test Exam	College Exam
Saturday, March, 05, 2016		
Sunday, March 06, 2016	SUNDAY	HOLIDAY
Monday, March 07, 2016	Shibratri	HOLIDAY
Tuesday, March 08, 2016 -	Classes held & 3rd Year Hons Test review	TD-5
Saturday, March, 12, 2016	SUNDAY	HOLIDAY
Sunday, March 13, 2016 Monday, March 14, 2016 -	SUNDAT	пошиа у
Saturday, March, 19, 2016	2nd Year College Test Exam	College Exam
Sunday, March 20, 2016	SUNDAY	HOLIDAY
Monday, March 21 2016 -	Academic Counselling, Revision Class & IQAC meet with the	
Tuesday, March, 22, 2016	Alumni	TD-2
Wednesday,March 23, 2016	Doljatra	HOLIDAY
Thursday, March 24, 2016	Holi	HOLIDAY
Friday, March 25, 2016	Good-Friday	HOLIDAY
Saturday, March 26, 2016	Academic Counselling, Revision Class & IQAC meet with the Alumni	TD
Sunday, March 27, 2016	SUNDAY	HOLIDAY
Monday, March 28 2016 -	Academic Counselling, Revision Class & 1st Year Hons	TD-6
Saturday, April, 02, 2016	Department Test Review & Gurdian Meet	
Sunday, April 03, 2016	SUNDAY	HOLIDAY

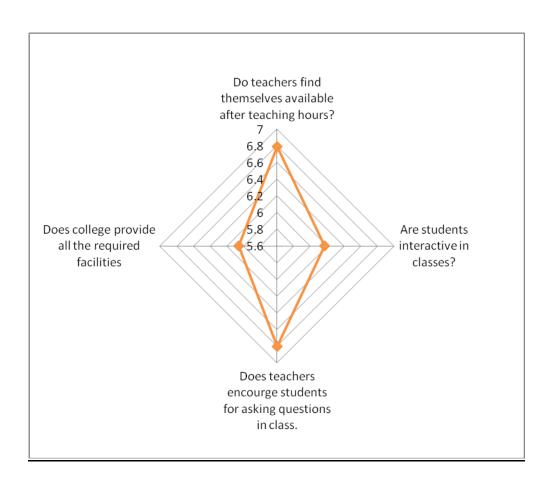
Date	Activity	Remarks	
Monday, April 04 2016 -	Academic counselling, Revision class & other academic activity	TD-6	
Saturday, April, 09, 2016	such as special lecturer by invitee academician are held.	1D-0	
Sunday, April 10, 2016	SUNDAY	HOLIDAY	
Monday, April 11 2016	Revision Class	TD	
Tuesday, April 12, 2016 - Wednesday April 13, 2016	Nil Puja & Chaitra Sankranti	HOLIDAY	
Thursday, April 14, 2016	Bengali New Year Day	HOLIDAY	
Friday, April 15, 2016-	Academic counselling, Revision class & other academic activity		
Saturday, 16, 2016	such as special lecturer by invitee academician are held.	TD-2	
Sunday, April 17, 2016	SUNDAY	HOLIDAY	
Monday, April 18 2016 -	Academic counselling, Revision class & other academic activity		
Saturday, April, 23, 2016	such as special lecturer by invitee academician are held.	TD-6	
Sunday, April 24, 2016	SUNDAY	HOLIDAY	
Monday, April 25, 2016 -	Academic counselling, Revision class & other academic activity		
Saturday, April, 30, 2016	such as special lecturer by invitee academician are held.	TD-6	
Sunday, May 01, 2016	May Day/Sunday	HOLIDAY	
Monday, May 02, 2016 -	Academic counselling & IQAC Meet with the Non-teaching		
Saturday, May, 07, 2016	Staff	TD-6	
Sunday, May 08, 2016	SUNDAY	HOLIDAY	
Monday, May 09, 2016	Rabindranath Birth Day	HOLIDAY	
Tuesday, May 10, 2016 -	Academic Counselling & Departmental Annual plan meeting and	TD-5	
Saturday, May, 14, 2016	final review of the year's activities		
Sunday, May 15, 2016	SUNDAY	HOLIDAY	
Monday, May 16, 2016 -		Univ. Exam. Day	
Saturday, May, 21, 2016	University Exam & Summer Recess		
Sunday, May 22, 2016	SUNDAY	HOLIDAY	
Monday, May 23, 2016 -		Univ. Exam. Day	
Saturday, May, 28, 2016	University Exam & Summer Recess		
Sunday, May 29, 2016	SUNDAY	HOLIDAY	
Monday, May 30, 2016 -	H		
Saturday, June, 04, 2016	University Exam & Summer Recess	Univ. Exam. Day	
Sunday, June 05, 2016	SUNDAY	HOLIDAY	
Monday, June 06, 2016 - Saturday, June, 11, 2016	1st Year Admission Poecess, University Exam & Summer Recess	Univ. Exam. Day	
Sunday, June 12, 2016	SUNDAY	HOLIDAY	
Monday, June 13, 2016 -		Univ. Exam. Day	
Saturday, June, 18, 2016	1st Year Admission Poecess, University Exam & Summer Recess		
Sunday, June 19, 2016	SUNDAY	HOLIDAY	
Monday, June 20, 2016 -		Univ. Exam. Day	
Saturday, June, 25, 2016	1st Year Admission Poecess, University Exam & Summer Recess		
Sunday, June 26, 2016	SUNDAY	HOLIDAY	
Monday, June 27, 2016 -		II.:. E. D	
Thursday, June, 30, 2016	1st Year Admission Poecess, University Exam & Summer Recess	Univ. Exam. Day	

Annexure II

Feedback analysis

Feedback was taken in a scale of 10, with 10 being the highest rating





Student	Communication skills	Knowledge of subject	Use of teaching aid	Willingness to deliver	Using references
student 1	9	10	7	9	10
student 2	8	9	10	8	7
student 3	8	9	9	9	9
student 4	10	8	7	8	8
student 5	10	7	8	9	10
student 6	10	8	7	9	10
student 7	9	7	7	10	7
student 8	8	10	10	8	7
student 9	7	7	9	7	9
student 10	8	8	8	10	7
student 11	8	10	8	7	9
student 12	10	10	8	8	7
student 13	9	8	10	9	8
student 14	9	9	8	8	8
student 15	8	8	7	7	10
student 16	8	10	8	9	10
student 17	9	8	10	7	10
student 18	8	9	7	7	7
student 19	7	10	9	8	7
student 20	10	8	10	8	7
student 21	8	9	8	9	7

Annexure III

Best Practice

Practice #1

Title - ICT Application in Class Teaching

Objective – The college aims to improve the quality of the teaching learning.

Context – The faculty members of our college mainly use the lecture method in their class teaching. The college authority decides to implement the modern facilities based on ICT in class teaching. College provide the class rooms with internet connection, laptop & projector.

Practice - The college has taken a number of steps for ICT Application in Class Teaching

- IQAC organize workshops to empower the faculty members for use of modern technology in the class teaching.
- Install advanced technology in the class rooms.
- Faculty members prepare PPT on their subjects.
- Faculty members take online class test.

Evidence of Success -

Now the student's attendance has increased and they are benefitted with the introduction of ICT application in the class teaching.

Resources Required -

Need more ICT enabled room with internet connection, projectors and Laptop for strengthening ICT based teaching learning.

Contact Details

Name of the Principal: Dr. Amal Kanta Hati

Name of the Institution: Tarakeswar Degree College

City/Town: Tarakeswar

Pin Code: 712410 Accredited Status: B

Work Phone: (03212) 276269

Fax: (03212) 279398

Website: www.tarakeswardegreecollege.org E-mail: info@ tarakeswardegreecollege.org

Mobile: 9433357752

Best Practice-2

Title: Environmental awareness

Goal: To create awareness about the environment among the student community.

<u>The Context</u>-Due to the socio-economic background of our students, we have observed a general lack of awareness about the environment.

<u>The Practice-</u>We try to create a general awareness to preserve the environment by having a plastic free zone in and around the campus. We also encourage students to plant trees so that we have a greener and a cleaner tomorrow.

We have also conducted workshops in the college to create general awareness about the environmental biodiversity.

Evidence of Success- We have been able to successfully create a plastic free zone.

Problems Encountered and Resources Required

The college does not have enough resources to organize workshops and invite external advisors. We still try to work with our limited resources and bring the best out of it.

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Work Phone: (03212) 276269, Fax: (03212) 279398

Website: www.tarakeswardegreecollege.org, E-mail: info@ tarakeswardegreecollege.org

Mobile: 9433357752